

Scottish Aquaculture Industry Leadership Group

Meeting 13th December 2018 Agenda

Attendees:	Date:	13 th December 2018 Salisbury 1, MacDonald Holyrood Hotel, Edinburgh
Ministerial Lead – Fergus Ewing MSP (FE) Co-Chair Jim Gallagher (JG); Co-Chair-Stewart Graham (SG); Alastair Mitchell (AM); Alban Denton (AD); Alison Hutchins (AH); Bill Ellis (BE); Brian Menzies (BM); Cathy Tilbrook (CT); David Morrice (DM); Elaine Jamieson (EJ); Graham Black (GB); Heather Jones (HJ); James Withers (JW); Julie Hesketh-Laird (JHL); Michael Tait (MT)	Iain Sutherland (Secretary) Apologies: Charlotte Wright (CW)John McNairney (JM); Gerry McBride (GM)	
Agenda:	Who/Estimated time:	
1. Introductions, Tea/Coffee 1.1 Approval of minutes from last meeting 1.3 Review of outstanding actions not on agenda	All SG 09.00 – 09.10	
2. Progress Updates on Recommendations: 2.1 Presentation of Progress Tracker 2.3 Marine Scotland Update on the “Quick Wins”	09:10 – 09:20 IS GB	
3. Review of performance and future focus of AILG including serving shellfish industry	JG/SG/MT 09:20 – 09:40	
4. SEPA Sector Plan review and update	TBC 09:40 – 10:00	
5. RECC recommendations and industry response	JHL/JG 10:00–10:30	
6. Innovation sites proposal	SG 10:30 – 10:45	
7. SAIC Phase II update	HJ 10:45 – 11:00	
Coffee/comfort break	11:00 – 11:15	

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8. Contingency Planning for Fish Mortalities	BM 11:15 – 11:35
9. Updates: 9.1. Supply Chain Summit 9.2. Skills workshop/action plan 9.3. Aquaculture logistics research	EJ 11:35 – 11:50
10. AOB	11:50 – 12:00 All
11. Date of next meeting	12:00 – 12:05 All
Lunch/Networking	

NOTES: Where new action points are agreed from the current meeting agenda they will be included in the "Who/When?" column in the section above. Where actions are outstanding from previous meetings they will be carried forward in the section below. When actions are closed off the Date of closure should be noted in the table below in the Notes/Minutes of that meeting and will thereafter be dropped off the list.

Agenda Item/Meeting Date	Carried forward Summary of outstanding actions from previous meetings	Original 'Who/When'	Date Closed
Meeting 1 Item 1	AILG to review governance	ILG – Feb 2019	
Meeting 1 Item 3.2	Update on "Quick Wins" of the ICR report	Marine Scotland - Ongoing JG, SL – April 2017	
Meeting 5 Item 2.2	Preparation of AILG Progress report	IS/JW – March 2018	